

CARE AND HANDLING OF RECORDS

Please exercise all possible care to prevent damage to the records. Only the use of PENCIL is allowed in the Research Area. Also records should not be leaned on, written on, folded anew, traced or handled roughly. Unbound documents are to be kept in the order in which they are received.

SECURITY

Researchers must remain in the Research Area at all times. Records will be brought out from the Main Archives, which is accessible only to authorized personnel. No documents, microfilm, volumes or books may be taken from the research area, and no records may be checked out for overnight use. Each researcher may have no more than two items out at any one time. Cameras, computers, scanners, tape recorders and other equipment may be used with the permission of the Archivist. Personal belongings (e.g., coats, jackets, umbrellas, purses, briefcases, computer cases/covers, folders, etc.) are not allowed in the Research Area.

RECORDS

A partial list of available resources:

Assessments, 1858-1908

Board of Supervisors Minutes, 1866-1871

Calaveras County Newspapers, 1858-1999

Deeds, 1852-1925

Great Registers of Voters, 1866-1908

Mining Claims, 1850-1925

Naturalizations, 1852-1900

Probate, 1850-1950

Sheriff/Coroner, 1850-1950

Superior/District Court, 1850-1925



CALAVERAS COUNTY

ARCHIVES



The historic official records of Calaveras County, one of California's 27 original counties, are housed in the Calaveras County Archives. The stone building was first erected in 1855 by Joseph Zwing. It was known as the American Restaurant. The old brick oven is still visible in the back of the building. The building was donated by Mr. and Mrs. Desire Fricot in 1937 to Calaveras County to be used as a county library, museum and chamber of commerce. Today it is used as a repository of historic Calaveras County documents.

Calaveras County Archives
46 N. Main St., San Andreas, CA 95249
(209) 754-3918

Email: archives@goldrush.com

Days: Tue., Thurs. and Fri.

Research Hours: 9 - 3

Mailing: 891 Mountain Ranch Rd.
San Andreas, CA 95249
attn: Shannon Van Zant

ORGANIZATION

The governing body of the Calaveras County Archives is the Calaveras County Board of Supervisors. The Archivist is contracted by the Board of Supervisors and oversees the general administration of the Archives. All records accepted for preservation in the Archives must have an historical connection to Calaveras County.

REFERENCE/RESEARCH

Research at the Archives is done at the rate of \$10 per hour for genealogical research and \$15 per hour for property research. All requests that require over 4 hours of research must be negotiated with the County Administrator. Research may be requested by email, phone or in person. Due to the volume of research requests the Archives receives and the limited number of hours, research may take up to 3 months to be completed. Researchers are welcome to come into the Archives and conduct research themselves, at the same rate of \$10 per hour. This fee helps to maintain the Archives and keep it open to the public.

LOCATION

The Archives are located at 46 N. Main St., in San Andreas. There is limited parking on the street. Four doors up from the Archives is the county museum and County Historical Society. Also located nearby is Turner Park and the Red Barn Museum at the County Offices complex.

HOURS/ACCESS

The Research Area is open from 9:00 a.m. to 3:00 p.m., without appointment. You can reach us at (209) 754-3918 or by email at archives@goldrush.com. As a Calaveras County supported repository of public records, the Archives are available to the public, subject only to limitations and restrictions necessary to preserve and ensure the safety of the records. For this reason, the Archivist may insist on the use of microfilm instead of the original records.

REGISTRATION

Please check in with an Archives staff member and complete a research registration form giving name, permanent address, the subject and purpose of your research. All researchers and visitors to the Research Area are expected to comply with this request.

PARKING

There is limited parking on Main Street in front of the Archives building. There is additional parking in a public lot about half a block down from the archive on Main Street.



RESEARCH AREA FACILITIES

The Research Area occupies only a small portion of the Archives building. Eating, drinking, smoking, loud talking, and the use of cellular phones are prohibited in the research area. The Research Area has two large tables and six chairs. The Research Area also has a microfilm viewer for public use.

PHOTOCOPY

Photocopy services are available at 25¢ a page. Researchers with many copies may be asked to return at a later time to pick up their copies.