

4. **Meetings**: The Commission shall hold regular meetings, open and public, with Calaveras County at a regularly established time and place selected by a majority of the Commission. Special meetings may be held at such times and places as a majority of the Commission may agree. All official meetings shall require a quorum of four members. Opportunity for public address shall be provided at each official meeting.
5. **Duties**: The Commission shall advise the Board of Supervisors and assist the County Administrative Office in the formation of policy, planning, development, and operations of the County's park and recreation system.
6. **Officers**: Officers shall include a Chairperson and Vice Chairperson elected for one year terms by majority vote. Officers may be reelected.
7. **Reports**: Minutes shall be kept of each meeting and presented in a timely fashion to the Board of Supervisors. Semi-Annual reports outlining the accomplishments and goals of the Commission shall be presented to the Board of Supervisors.
8. **Staff Support**: The County Administrative Office shall serve as the staff to the commission. The County Administrative Officer or his/her designee shall serve as Secretary to the Commission and be responsible for the keeping of minutes of the meetings.
9. **Subcommittees**: A subcommittee shall mean any subsidiary study or advisory group to the committee. The Chairperson shall appoint or dissolve subcommittees. Each subcommittee's membership shall include at least one member of the Commission.
10. **Notice of meetings**: An agenda for each regular meeting shall be posted no less than 72 hours in advance at the County Legal Building. Mail notices shall be sent to those who so request by the Commission in return for a reasonable fee to recover costs.
11. **Rules of Order**: The Commission may establish its own by-laws and rules for proceedings before it.
12. **Termination**: Absence of three consecutive meetings or any four meetings during one year without the Commission's approval or movement of one's permanent residence from Calaveras County shall constitute automatic termination. Termination may also occur by resignation or by majority vote of the Board of Supervisors.

ON A MOTION BY Supervisor Tryon , seconded by Supervisor

Callaway , the foregoing Resolution was duly passed and adopted this 22nd day of


May , 2007, by the following vote:

AYES: Supervisors Claudino, Tryon, Thomas & Callaway


NOES: None

ABSENT: Supervisor Wilensky

ABSTAINED: None


Chair, Board of Supervisors

ATTEST:



County Clerk and Ex-Officio Clerk to the Board
of Supervisors, County of Calaveras, State of California