

Joining the Volunteers

Application Instructions:

1. Complete attached Application and Personal History Statement forms completely. (Please print)
2. Call the Calaveras County Sheriff's Department at (209) 754-6500 and ask for a LIVE SCAN fingerprinting appointment.
3. At the time of your fingerprinting, bring your completed application package (all 5 pages) with you. If you choose, mail the package to:

Calaveras County Sheriff Department
891 Mountain Ranch Road
San Andreas, CA 95249
Attn: Betty Miner

4. Your background check will be initiated by a Volunteer Background Investigator and normally takes 4 – 6 weeks. The Background Investigator may contact you to verify information or ask you to provide additional information.

Incomplete background information or unsigned forms may delay your background investigation. If you need assistance in completing your application you may contact the Calaveras County Sheriff Department.

NOTICE: This application is not for employment with Calaveras County. If you are seeking employment with Calaveras County, contact the Calaveras County Personnel Department.

The Calaveras County Sheriff Volunteer Unit is a group of highly motivated citizen volunteers who assist your Sheriff and the department by performing numerous administrative and community oriented duties that result in reduced crime and increased safety for the citizens of Calaveras County.

Administration: The Sheriff Volunteer Unit is a self-governing non-profit organization which, like the Sheriff Department has a paramilitary rank structure, including an elected Chairman of the Board. The Unit is overseen by the Sheriff Department Operations Bureau Captain.

APPLICATION CALAVERAS COUNTY SHERIFF'S DEPARTMENT VOLUNTEER

Date Accepted: _____

EDUCATION AND EXPERIENCE

Name _____
 Address _____
 Last _____ First _____ Middle _____ Home Phone _____
 Mailing Address _____ Other Phone _____
 Physical Address _____
 City, Zip _____
 E-mail address _____
 Social Security Number _____
 Date of Birth _____ (for ID purposes only)
 Height _____ Weight _____ Hair _____ Eyes _____
 Driver's License _____ Number _____ State _____
 Have you ever been convicted of an offense against the law?
 Yes No
 You may omit:
 1) Minor traffic violations
 2) Any offenses committed prior to your 18th birthday.
 Education: High School College 1 2 3 4 Degree _____
 Last two places of employment:
 Job Title _____ Company _____ Dates of Employment _____
 Personal Reference (non-family, name and phone number) _____

Law Enforcement/Military Experience: _____
 Reason for Joining: _____
 Special skills, licenses or certificates: _____
 Bi-Lingual Ability: _____
 Language: _____
 Speak _____ Read _____ Write _____
 Past/Present Community Service: _____
 Any disabilities that need special accommodation? _____
 I hereby certify that the statements in this application are true and correct.
 Signature of Applicant _____
 Date _____

Personal History Statement

Calaveras County Sheriff's Department Volunteers

Personal:

The following information is requested of you for verification and contact purposes:

1. Your name: (Please print or type)				
Last	First	Middle		
2. Other names (including nicknames) you have used or been known by:				
3. Please list physical address at which you can be contacted:				
Number:				
Street:				
City:				
Zip Code:				
Mailing Address (if different from above)	P.O. Box	City	State	Zip Code
4. Telephone Numbers:				
Home _____				
Work _____				
5. Birthdate:				
6. Social Security Number:				
7. Height	Weight	Hair Color	Eye Color	
<p>Relatives and References During the course of the background investigation, persons who know you will be asked to comment upon your suitability for the position of a computer support/ network technician. Inquiries will be confined to job-relevant matters.</p>				
8. Name/address/phone number of spouse if applicable:				
9. Below, please list those individuals with whom you have resided during the last 5 years (List no information prior to your 15 th birthday) Exclude family members: (List additional names on separate piece of paper if necessary)				
Name:		Phone Number:		
Name:		Phone Number:		
Name:		Phone Number:		
Name:		Phone Number:		

<p>10. In the space below, please list as references 3 individuals who have knowledge of you and your qualifications. Exclude relatives and former employers.</p>	
<p>Name:</p> <p>Address:</p> <p>Phone Number:</p>	
<p>Name:</p> <p>Address:</p> <p>Phone Number:</p>	
<p>Name:</p> <p>Address:</p> <p>Phone Number:</p>	
<p>Residence Individuals who have become acquainted with you by reason of residing in different locations are often helpful in providing useful information for the background investigation.</p>	
<p>11. Please list all of your residences during the last 5 years (list no information prior to your 15th birthday) Begin with your most current residence.</p>	
<p>Name:</p> <p>Address:</p> <p>Phone Number:</p> <p>Lived at residence from: _____ to _____</p> <p>If rented: Name and address of person responsible for collecting the rent: _____</p>	
<p>Name:</p> <p>Address:</p> <p>Phone Number:</p> <p>Lived at residence from: _____ to _____</p> <p>If rented: Name and address of person responsible for collecting the rent: _____</p>	
<p>Name:</p> <p>Address:</p> <p>Phone Number:</p> <p>Lived at residence from: _____ to _____</p> <p>If rented: Name and address of person responsible for collecting the rent: _____</p>	
<p>Comments:</p>	

Experience and Employment

Dates of Employment:	Name and address of employer	
12. From Mo. Yr. To Mo. Yr. ____/____ ____/____		
	Telephone Number	
Name of supervisor: _____ Name of co-worker: _____		
Title or Duties:		

Dates of Employment:	Name and address of employer	
13. From Mo. Yr. To Mo. Yr. ____/____ ____/____		
	Telephone Number	
Name of supervisor: _____ Name of co-worker: _____		
Title or Duties:		

Dates of Employment:	Name and address of employer	
14. From Mo. Yr. To Mo. Yr. ____/____ ____/____		
	Telephone Number	
Name of supervisor: _____ Name of co-worker: _____		
Title or Duties:		

Military Service

15. Selective Service Number: _____
Have you ever served in the armed forces, National Guard or military reserves? _____
Branch of service: _____
Service Number: _____
Dates of Service _____/_____/_____ to _____/_____/_____
Type of Discharge: _____

16. Have you ever been the subject of any judicial or non-judicial disciplinary action while in the military, National Guard or military reserves?
 Yes: _____ No: _____

If yes, please give details (include branch of service, when, where, circumstances):

Legal

17. If you have ever been arrested or convicted for any crime (excluding traffic citations), please give the following information.

Approx. Date	Police Agency	Circumstances

Have you ever been placed on court probation as an adult? Yes: _____ No: _____
 If "yes", please give details (include when, where, why).

Motor Vehicle operation

18. California driver's license number _____ Expiration Date: _____

Name under which license was granted _____

List other states where you have been licensed to drive:

1. _____
2. _____
3. _____

19. Have you ever been refused a driver's license by any state? Yes: _____ No: _____
 If "yes", please explain (include when, where, why)

20. Please list the following information regarding your automobile insurance:

Company	Address	Policy Number	Date of Expiration

Signature of Applicant: _____ Date: _____